

Utah Wireless Integrated Network Governance Board

Meeting Minutes
December 5, 2003
SOB B110

Conducting: Camille Anthony

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|------------|--------------------|-----------------|------------------|---------------|
| Attending: | Bart Berry | Scott Behunin | Steve Fulling | Brent Gardner |
| | Shem Hoskins | Renee Matsuura | Dave Walch | Dick Melton |
| | Christine Mitchell | Steve Foote | Jeannie Watanabe | Mike Peterson |
| | Steve Proctor | Val Shupe | Mark Spencer | Gary Whatcott |
| | Scott | Lloyd Johnson | Phil Bates | Doug Chandler |
| | Russ Fairless | Dave Fletcher | Jake Hunt | Jim Stewart |
| | Nancy Gibb | Carlos Proceres | | |

Executive Order

Available on the web site (handed out at last meeting)

Governor Walker asked Camille to be the chairperson of this committee

Attendees please check your name on the updated information of interested parties; or if you are representing someone, please write in your name.

Review of MHz Regional Planning Meeting (11/21/03)

Steve Proctor was nominated and elected as chair of this committee

Purpose is planning for the use of the 700 meg spectrum within the state of Utah (region 41).

This does not mean a change in radio systems or operation

55 regions nationally planning how to use that spectrum

Tasks: appointing a committee, technical liaison, governance

Approved temporary by-laws, along with minutes on website UWIN.utah.gov

Road show presentations (similar to 800 meg)

Some plans have been completed; trying to obtain a copy as a guidelines

Must be approved by FCC and each of the states surrounding Utah.

Commission issued a stay 12/4/03 in wideband for anything below 512 Meg. In process of reviewing all the petitions for reconsiderations for frequencies in 150 –450. Planning process with some of the nation's leaders – postpones what will take place eventually. Broadens the time frame. Copies of stay of FCC website.

Spectrum seminar regarding frequencies and issues on a national perspective moved to Thursday, January 22, 2004 at the Sheraton City Center (no charge). Invitations will be going to associations. The agenda will be posted on the website

Technology Steering Committee

Report by Dave Chandler (Jake Hunt co-chair)

Two meetings thus far which went well. Advisory committee has 13 supporting members (voting body), who are on the notification list administering committee, 6 states at large, 7 nonStates seats will be appointed by the seven Homeland Defense regions. Vendors to participate in an advisory in nature because they will play a crucial role;

List server set up for Steering Committee,

- Subscription: Send blank email to: Subscribe-utahwireless@list.utah.gov
- To send email to all participants: utahwireless@list.utah.gov
- To view all postings (after successful subscription), visit: <http://list.utah.gov>

Accomplishments:

Presentations to Homeland Defense Regions 1, 2, and 3.

Presentations given to Consolidated Dispatch centers in Brigham City, Cedar and Richfield

Training on spectrum issues given to committee

Building document from agencies on needs, expectations, and products needed.

Report other States' efforts: Report on website

Challenges

- Phase I
- Voice Interoperability. Ordered through the Department of Health \$800,000 grant for communication console equipment which will be the first phase statewide. Most of equipment is in. Training is in process for maintenance.
- Mobile data, grant money for laptops, lost of expectations, voice interoperability, conventional systems in rural areas.
- Interest and trust: Participation is hesitant; need opinions on the table to provide information for those they represent
Example Millard County waiting for us to decide what the established standard – even though it might be a short-term solution. One concern is agencies are not fully educated on the options to choose from; have money they want to spend now.

Establishment of Public Education Steering Committee

To be done

Establishment of Financing and Grant Steering Committee

Each State department to assign someone who is resourceful, actively involved in grant writing, and understands State rules and regulations on budgets and how money can be spent. If you are at a director level and can assign someone, please give us his or her phone number. Thought about Laura Lewis, PS; Jennifer Hemmingway from CCJJ; Chris Hamlet from DPS, Dave Lamb or someone from DAS from Camille's office.

No dedicated fund; everyone bring resources to the table

Each of the projects we approve will have a business plan with a financial payment fund accompanying

\$20 million dollar request did not go through in this year's Federal budget; have had follow-up conversations with Senators requesting help. Assist with cost effectiveness to the end user, particularly rural Utah. Needs formalizing.

UWIN Phase I deadline

Power Point presentation by Dave Fletcher

Objective

1 & 6 Combined

1. Install Omni Link to connect VHF and all 800 MHz
6. Expand 800 MHz voice service into rural Utah

Assigned to:

Phil Bates, PS and
Dave Chandler

2. Connect Utah National Guard to the statewide

Lt. Colonel Bart Berry,

voice network

National Guard

3. Implement the smartphone interface
Steve Proctor, Director Utah Communications Agency Network
4. Implement secure enterprise solution and Standards for 802.11 statewide
Steve Fulling, Director, ITS
5. Work with FCC and Regional Planning Committee to complete the state plan for 700 MHz and 4.9 GHz
Steve Proctor
6. Combined with No. 1
7. Complete the UWIN website
Steve Fulling
8. Meet with the UAC and ULCT (outreach
Ken Bullock
9. Develop maps of all hotspots
Steve Fulling
10. Develop a wireless information/data portal for PDSAs/ handhelds (Carlos assign someone to look at future security)
Scott Roland
11. Develop policies and strategies for
Dick Melton, Deputy Director/DOH and Randy Fisher/DOH
12. Connect UDOT facilities in rural Utah to the State WAN
Russ Fairless
13. Develop plans and procedures for wireless local area area networks for incident management and command
DES, Doug Chandler, Fire services assist Local W.F. networks
14. Replacement for DPD
(Phil Bates working with steering committee
15. Implement 450 MHz Mobile Data on a wider scale
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16. Implement 700 MHz Mobile data
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17. Geographical redundancy/UNES
One part of second UNES collaborative (GOMAX VEN)
Mike Petersen, Executive Director
18. Training Committee
Discuss at next meeting
19. Educational committee

Adjournment: 12:15 p.m.

Next meeting: Friday, January 2, 10:00 a.m., B110 SOB

